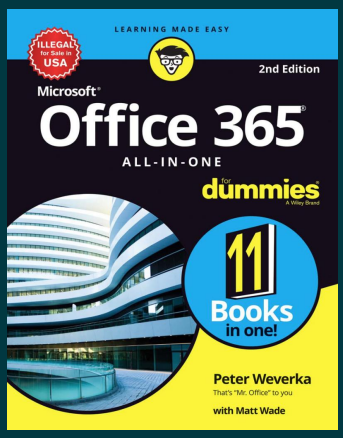
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Microsoft Office 365 All-in-One For Dummies, 2ed

By Peter Weverka, Matt Wade

Paperback 9789357460361 ₹959.00

Pages: 964

Description

Do you find yourself composing a letter in Word in the morning, joining a Teams meeting before lunch, crunching numbers in Excel in the afternoon, and answering email on Outlook all day? Office 365 All-in-One For Dummies is the book to help you get through all those tasks. Filled with mini books to cover all Office applications, this all updated edition offers guidance on the core Office 365 applications as well as the tools that make collaborating with remote colleagues a cinch. Whether you're new to Office or just need a refresher for the newest updates, this book answers your questions.

About the Author

Peter Weverka, Matt Wade

Peter Weverka may be the last person living in San Francisco city limits who didn't found a huge tech company. Instead

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